

Agenda

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Delegated Decisions of the Board Member, Corporate Governance and Strategic Partnerships

Date: **Thursday 27 October 2011**

Time: **5.15 pm**

Place: **Oxford Town Hall, St Aldate's**

For any further information please contact:

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If you would like help to understand this document please call William Reed, Democratic Services Manager or in advance of the meeting.

Delegated Decisions of the Board Member, Corporate Governance and Strategic Partnerships

Membership

Chair

Councillor Bob Price

Corporate Governance and Strategic
Partnerships

The quorum for this meeting is three members. Substitutes are not permitted.

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 DECLARATIONS OF INTEREST

Guidance on personal and personal prejudicial interests is attached to these agenda pages.

2 PUBLIC ADDRESSES

Members of the public may, if the Board Member agrees, ask a question of the Board Member on any item for decision on this agenda (other than on the minutes). The full text of any question must be notified to the Head of Law and Governance by no later than 9.30 am two clear working days before the meeting. Questions by the public will be taken as read and, at the Board Member's discretion, responded to either orally or in writing at the meeting. No supplementary question or questioning will be permitted.

The total time permitted for this item will be 15 minutes.

3 COUNCILLOR ADDRESSES

City Councillors may, at the Board Member's discretion, ask a question or address the Board Member on an item for decision on the agenda (other than on the minutes). The full text of any question and the nature of any address must be notified to the Head of Law and Governance by no later than 9.30 am two clear working days before the meeting. Questions by councillors will be taken as read and, at the Board Member's discretion, responded to either orally or in writing at the meeting. No supplementary question or questioning will be permitted. If an address is made, the Board member will either respond or have regard to the points raised in reaching her or his decision. If the address is by the Chair of a Scrutiny Committee or her or his nominee then the Board member will be required to say as part of their decision whether they accept the Scrutiny recommendations made.

4 APPOINTMENTS TO OUTSIDE BODIES - LGIU APPOINTMENT

1 - 2

To clarify the Council's representation on the Local Government Information Unit (LGIU)

5 MATTERS EXEMPT FROM PUBLICATION

If the Board member wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board member to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information)

(England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board member may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

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To: Delegated decisions of the Board Member, Corporate Governance and Strategic Partnerships

Date: 27th October 2011 **Item No:** 4

Report of: Head of Law and Governance

Title of Report: APPOINTMENTS TO OUTSIDE BODIES

Summary and Recommendations

Purpose of report: To confirm the nomination to the Local Government Information Unit (LGIU) following reconsideration of the initial decision on 3rd August 2011.

Key decision? No

Policy Framework: None

Approved by: Legal – Jeremy Thomas, Head of Law and Governance
Finance – Nigel Kennedy, Head of Finance

Recommendation(s): The Board Member is recommended to vary the previous decision and to appoint Councillor Ruth Wilkinson as the Council's nominee to the LGIU for the remainder of the current Council Year (2011/2012)

- 1 The Board Member for Corporate Governance and Strategic Partnerships, made appointments to Outside Bodies on 3rd August 2011.
- 2 Councillor Roy Darke was appointed at that time as the Council's representative to the Local Government information Unit, with Councillor Ruth Wilkinson as substitute for the Council Year 2011/2012.
- 3 The Liberal Democrat Group has asked that Councillor Wilkinson be appointed as representative (and not as substitute) for the Council Year 2011/2012.
- 4 This has been discussed further between the party groups and an agreement reached on this variation.

- 5 It is therefore recommended that the previous decision be varied, and to appoint Councillor Ruth Wilkinson as the Council representative to the LGIU for 2011/2012.
- 6 This appointment, in common with all appointments to Outside Bodies, will be reviewed for the Council Year 2012/2013.

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List of background papers: None
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